

GEELONG BAPTIST COLLEGE  
APPLICATION FOR EMPLOYMENT  
TEACHING POSITION



Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Position for which you are applying: \_\_\_\_\_

Surname (Mr/Mrs/Miss): \_\_\_\_\_ Christian Name(s): \_\_\_\_\_

Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: Hm ( ) \_\_\_\_\_ Wk ( ) \_\_\_\_\_ Email: \_\_\_\_\_

Registration No./ Victorian Institute of Teaching : \_\_\_\_\_

\*\* Please note that all teaching applicants will be required to have current registration with the Victorian Institute of Teaching. All non-teaching applicants will be required to have a current Working with Children Check. Some applicants may be required to obtain a Federal Police Clearance before an appointment is confirmed.

**\*\* Please ensure you include the following as part of your application:**

- Cover letter
- Detailed resume: qualifications, teaching experiences, current study, and previous employment.
- Completed Application for Employment Form

**SECTION A: QUALIFICATIONS**

1. What subjects are you qualified to teach, and to what levels?

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2. List interests or hobbies that may be useful in your teaching.

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**SECTION B: APPLYING FOR A POSITION AT GEELONG BAPTIST COLLEGE:**

3. What are your reasons for seeking a position at Geelong Baptist College?

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4. As GBC is a Christian school, please outline how you feel you would uphold and support the Christian ethos.

College details such as mission, values etc can be found on the College website: [www.gbc.vic.edu.au](http://www.gbc.vic.edu.au)

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5. Briefly give your views on:

i) Discipline and classroom management

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ii) Student-staff relations

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iii) Your expectations of a work environment in a small school

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6. Please outline examples of where you have demonstrated competence in:

iv) Contribution to school life beyond the curriculum

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v) Your integration of IT in the school environment

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vi) Curriculum development, management, measurement and improvement

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vii) Leading a team within the school environment

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viii) Evoking and implementing change within the school environment

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7. Please complete the following self-assessment by ticking the appropriate column in terms of how you rate your own abilities in the area outlined.

	Abilities/Skills	Excellent	Very Good	Adequate	Needs Attention
1	Forward planning				
2	Self-discipline				
3	Flexibility				
4	Creativity				
5	Punctuality				
6	Communication				
7	Self-confidence				
8	Health & fitness				
9	Rapport with students				
10	Teamwork				
11	Support for Christian Education				
12	Willingness to work hard				
13	Classroom management				
14	Curriculum planning				
15	Organisational skills				
16	Knowledge of current educational trends				
17	Resourcefulness				

8. Please provide the names (and contact details) of two professional and two personal referees.

1. Name: \_\_\_\_\_ Position/Role: \_\_\_\_\_

Contact No: \_\_\_\_\_ Email: \_\_\_\_\_

Relationship: \_\_\_\_\_

2. Name: \_\_\_\_\_ Position/Role: \_\_\_\_\_

Contact No: \_\_\_\_\_ Email: \_\_\_\_\_

Relationship: \_\_\_\_\_

3. Name: \_\_\_\_\_ Position/Role: \_\_\_\_\_

Contact No: \_\_\_\_\_ Email: \_\_\_\_\_

Relationship: \_\_\_\_\_

**SECTION C: ADDITIONAL INFORMATION**

**(Applicants are invited to complete this section at their discretion)**

9. If you are a member of a church, please provide details of the church you attend and the capacity in which you serve or have served:

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10. Other community involvement:

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11. Please outline your reason for leaving your last place of employment:

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